

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS
June 16, 2015

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Vice President Swain at 5:00 p.m. in the Board of Education Conference Room.

Members Present: Angela Green, Dale Phillips, Stephen Swain

Members Absent: Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Jennifer Berie, Jim Barber, Jason Jantzi, Architect & Owner; Joe Eddick and Tracy VanAuckin representatives from Bernier & Carr Associates PC.

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

The Board of Education recessed to the Distance Learning Room to review the Costa Rica Slide Show and to be presented with 2015 Yearbooks at 5:03 p.m.

The meeting resumed at 5:16 p.m.

14-15 289 Moved by Green, seconded by Allen, to approve the May 19, 2015 Minutes.
Approval of
May 19, 2015 Yes: Green, Phillips, Allen, Swain
Minutes Absent: Townsend
 No: None
 The motion carried.

14-15 290 Moved by Phillips, seconded by Allen, to approve Treasurer's Report, Extracurricular
Approve Report, Budget Transfers, Warrants and Internal Claims Auditor Report.
Treasurer's
Report, Yes: Green, Phillips, Allen, Swain
Extracurricular Absent: Townsend
Report, Budget No: None
Transfers, The motion carried.
Warrants and
Internal Claims
Auditor Report

14-15 291 Moved by Green, seconded by Phillips, to approve CSE & CPSE Recommendation
CSE & CPSE numbers 1857, 2014, 1948, 1941, 1859, 1648, 959, 1300, 779, 1788, 1670, 1333, 2029,
Recommendations 1125, 2030, 1312, 0045.

 Yes: Green, Phillips, Allen, Swain
 Absent: Townsend
 No: None
 The motion carried.

Mr. Hall took the opportunity to introduce Jason Jantzi, Architect & Owner; Joe Eddick and Tracy VanAuckin representatives from Bernier & Carr Associates PC.

Emma Shirley arrived at 5:23 p.m.

Representatives from Bernier & Carr took the opportunity to review the Five-Year Building Condition Survey. Conditions of the K-12 Facility and Bus Garage were reviewed with a power point presentation.

Jason Jantzi took the opportunity to give kudos to Randy Kellar and staff for keeping the roof drains clean.

Some items that were mentioned included metal pipes, that have a 50 year life expectancy, are starting to corrode, school elevator does not meet ADA Standards, SED requires ventilation in all areas that staff and students occupy.

Jason Jantzi indicated the Five Year building Condition Survey needs to be submitted to SED by December 2015.

Mr. Hall indicated the items that are mentioned in the Five Year Building Condition Survey are just to add sustainability with "no frills."

Jason Jantzi, Joe Eddick and Tracy VanAucki left the meeting at 6:08 p.m.

14-15 292 Moved by Phillips, seconded by Green, to accept the Five Year Building Condition
Accept Survey.
Five Year
Building Yes: Green, Phillips, Allen, Swain
Condition Absent: Townsend
Survey No: None
 The motion carried.

<p>14-15 293 Approve Resolution for Bus Purchase Authorizing the Bus Purchase not to Exceed \$113,242.00</p>	<p>Moved by Green, seconded by Allen, to approve resolution for Bus Purchase Bond authorizing the bus purchase not to exceed \$113,242.00.</p> <p>Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.</p>
<p>14-15 294 Approve Services Agreement Reinstatement with Omni Group for the 2015-16 Year in the Amount of \$1,716.00</p>	<p>Moved by Phillips, seconded by Allen, to approve Services Agreement Reinstatement with Omni Group for the 2015-16 year in the amount of \$1,716.00.</p> <p>Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.</p>
<p>14-15 295 Approve Ladonna Moore as Typist effective June 17, 2015 at a Pro-Rated Salary of \$16,005</p>	<p>Moved by Allen, seconded by Green, to approve Ladonna Moore as Typist effective June 17, 2015 at a pro-rated salary of \$16,005.00 pending fingerprint clearance.</p> <p>Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.</p>
<p>14-15 296 Approve Brenda Rogers as Summer Driver/Field Trips at \$14.00 Per Hour</p>	<p>Moved by Phillips, seconded by Allen, to approve Brenda Rogers as Summer Driver/Field Trips at \$14.00 per hour.</p> <p>Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.</p>
<p>14-15 297 Approve Jordon Allen as Long-Term Substitute for Jeffrey Robbins' (FMLA) Effective June 18, 2015</p>	<p>Moved by Green, seconded by Phillips, to approve Jordon Allen as long-term substitute for Jeffrey Robbins' (FMLA) effective June 18, 2015.</p> <p>Yes: Green, Phillips, Swain Abstain: Allen Absent: Townsend No: None The motion carried.</p>
<p>14-15 298 Approve FMLA for Jonna St. Croix Effective September 1-11, 2015</p>	<p>Moved by Green, seconded by Allen, to approve FMLA for Jonna St. Croix effective September 1 – 11, 2015.</p> <p>Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.</p>
<p>14-15 299 Approve Lindsey Grey as an Assistant for the Girls' Soccer Program for the Girls' Soccer Program for the 2015-16 School Year</p>	<p>Moved by Green, seconded by Phillips, to approve Lindsey Grey as an Assistant for the Girls' Soccer Program for the 2015-16 School Year.</p> <p>Yes: Green, Phillips, Swain Abstain: Allen Absent: Townsend No: None The motion carried.</p>
<p>14-15 300 Approve Class Advisors, Extracurricular Advisors & Coaches for the 2015-16 School Year</p>	<p>Moved by Phillips, seconded by Green, to approve Class Advisors, Extracurricular Advisors & Coaches for the 2015-16 school year.</p> <p>Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.</p>

- 14-15 301 Moved by Phillips, seconded by Allen, to approve Out of District students per attached list for the 2015-16 school year.
 Approve Yes: Green, Phillips, Allen, Swain
 Out of District Absent: Townsend
 Students No: None
 Per Attached The motion carried.
 List for the
 2015-16
 School Year
- 14-15 302 Moved by Green, seconded by Allen, to approve Transportation Requests per attached list for the 2015-16 School Year.
 Approve Yes: Green, Phillips, Allen, Swain
 Transportation Absent: Townsend
 Requests Per No: None
 Attached The motion carried.
 List for the
 2015-16
 School Year
- 14-15 303 Moved by Green, seconded by Allen, to approve expenditure of approximately \$10,000 for boiler repair.
 Approve Yes: Green, Phillips, Allen, Swain
 Expenditure of Absent: Townsend
 Approximately No: None
 \$10,000 for The motion carried.
 Boiler Repair
- 14-15 304 Moved by Allen, seconded by Phillips, to approve auction/sale of Canon Copier IR5050, Asset Tag #A00107026, D2A13487, Serial #D2A13487, S.H.C.S.D. Tag #02109; Canon Copier IR3235, Asset Tag#A00107024, Serial #DFW09886, S.H.C.S.D. Tag #02107; IR5050, Asset Tag#A00107027, Serial #DZA13441, S.H.C.S.D. Tag#02110
 Approve Yes: Green, Phillips, Allen, Swain
 Auction/Sale Absent: Townsend
 Canon Copiers No: None
 The motion carried.
- 14-15 305 Moved by Allen, seconded by Green, to approve discarding 38 library books per attached list.
 Approve Yes: Green, Phillips, Allen, Swain
 Discarding Absent: Townsend
 38 Library No: None
 Books Per The motion carried.
 Attached
 List
- 14-15 306 Moved by Allen, seconded by Phillips, to accept a donation of three art display panels from Bernier & Carr with an estimated value of \$50.00.
 Approve Yes: Green, Phillips, Allen, Swain
 Donation of Absent: Townsend
 Three Art No: None
 Display The motion carried.
 Panels from
 Bernier &
 Carr with an
 Estimated
 Value of
 \$50.00
- 14-15 307 Moved by Green, seconded by Phillips, to approve combining JV or Varsity Wrestling with IHC at no cost to the District for the 2015-16 school year.
 Approve Yes: Green, Phillips, Allen, Swain
 Combining Absent: Townsend
 JV or Varsity No: None
 Wrestling The motion carried.
 with IHC at
 no cost to
 the District
 for the
 2015-16
 School Year
- 14-15 308 Moved by Allen, seconded by Phillips, to approve Use of Building for Tae Kwon Do Summer Tournament at no cost to the District on August 1, 2015 with certificate of insurance to be provided.
 Approve Yes: Green, Phillips, Allen, Swain
 Use of Building Absent: Townsend
 for Tae No: None
 Kwon Do The motion carried.
 Summer
 Tournament
 at no cost to
 the District
 on August
 1, 2015 with
 Certificate of
 Insurance to
 be Provided

Superintendent's Report

Mr. Hall read a thank you note from Patty Akin.

Mr. Hall reported the CRDC Report has been submitted and accepted which is due by August 7, 2015.

Mr. Hall reported District-Wide Emergency Plans have been submitted to Homeland Security and other agencies and the District is in compliance.

Mr. Hall reported he has met with the Parks and Recreation Committee and Architect on the proposed tennis courts. Mr. Hall shared with the Board of Education the proposed aerial view which would not affect the parking area.

Mr. Hall reported the Frontier League Office will be located the Jefferson-Lewis BOCES beginning July 1, 2015. All clerical duties will be done through BOCES.

Mr. Hall reported Senior Parent Night went well.

Mr. Hall reported the seniors had their end of year picnic at Wescott's Beach.

Mr. Hall reported the Board of Education will have reserved seats at graduation and if extra seats are needed to please let the District Office know.

Mr. Hall reported the District received acknowledgement of successful enrollment validation of the Medicaid Provider Program.

Mr. Hall took the opportunity to give kudos to Julie Gayne and Marlene Lennox and their hard work involving the Medicaid Program.

Mr. Hall reported the District will be issuing a certificate of insurance to Watertown City School District for the JV & Varsity Girls' Basketball Program.

Mr. Hall reported the Summer Recreation Program has qualified for the Summer Feeding Program through CAPC. CAPC will deliver free snacks and lunches to the program three days a week.

Mr. Hall reported he would be attending a Youth Court Advisory Council Meeting on June 7th.

Mr. Hall reported he would be attending a Superintendents Meeting on June 18.

Mr. Hall reported the End of Year Luncheon will be held on June 25th. Mr. Hall extended an invite to all Board Members.

Mr. Hall reported there is still Bullet Aid money available from the end of Senate Session. The District will request monies from the Senator for additional exterior security cameras and backstops.

Mr. Hall reported the District is very busy with end of year activities.

Angela Green indicated she had spoken with Senator Ritchie's Albany Office regarding the APPR & Tax Cap Legislation she felt were important and was told the Senator was in support of the two pieces of legislation.

Principal's Report

Ms. Gaffney indicated the District is very busy with students attending walking field trips, the zoo and that the Elementary Fun Day will be coming up on Friday, June 19. PTO will be supplying the ice cream for Fun Day with parents and siblings welcome to attend.

Ms. Gaffney reported on June 6 the District had a Performing Arts Program Lightning Thief. This performance is a part of the Grade 6 ELA Module.

Ms. Gaffney reported the Spring Concert, Cabaret, was held at the Presbyterian Church. There were numerous comments from community members on the talent of the students.

Ms. Gaffney reported the Booster Club Golf Tournament was a huge success. Ms. Gaffney took the opportunity to publically thank P.J. Samio, owner of Ives Hill, for the generous donation on the use of the golf greens and clubhouse.

Dale Phillips indicated he personally took the opportunity to thank P.J. Samio.

Ms. Gaffney indicated she is grade level planning and finalizing class lists for the 2015-16 school year.

Ms. Gaffney indicated the Athletic Recognition Night and Academic Awards Program went very well.

Ms. Gaffney indicated she will be working on the revision of the ESL Plan for the District this summer.

Ms. Gaffney indicated she would be preparing data for the Board to review. Ms. Gaffney asked the Board of Education to be thinking on how they would like the data presented.

Ms. Gaffney indicated the Interview Committee would be interviewing 21 candidates for two elementary positions. Ms. Gaffney also indicated there are many strong candidates. The committee established 9 major priorities for the selection of interviews. Six candidates will be called back to prepare lessons to teach with a 15 minute writing prompt.

Ms. Gaffney indicated there will be six interviews conducted for the Spanish Department vacancy.

Ms. Gaffney indicated the netting system is at a standstill but will be a priority before next baseball season.

Ms. Gaffney indicated there has been no increase or decrease in baseball numbers for the 2015-16 season.

Old Business

Mr. Hall took the opportunity to update the Board of Education on MySchoolBucks. Mr. Hall indicated he has spoken with Watertown Savings Bank, South Jefferson CSD and was told MySchoolBucks was a reputable program.

The Board consented to using MySchoolBucks Program.

Julie Gayne reported she is still trying to finalize end of year fiscal bookkeeping but would need a motion to contribute money into the Capital Reserve Fund for the end of the 2015.

14-15 309 Funding Capital Reserve Fund up to \$300,000	Moved by Phillips, seconded by Green to fund the Capital Reserve Fund up to \$300,000 at the end of the 2014-15 fiscal year. Yes: Green, Phillips, Allen, Swain Absent: Townsend No: None The motion carried.
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Mr. Hall took the opportunity to remind the Board of Education that Sonya Esposito was on a one year leave as a Regional Peer Coach for the 2014-15 school year. The Board of Education had passed a resolution on June 17, 2014 with Sunset Clause as of June 30, 2015. Mrs. Esposito will return to the District's payroll and health plan as of July 1, 2015.

Mr. Hall took the opportunity to update the Board of Education on the Solar Panel Consortium. The consortium will allow districts to save money and the ability to use energy and purchase power for the next 20 years. The District would be able to pull out of the consortium up until the contract is signed. Mr. Hall reviewed with the Board of Education the resolution that would have the Superintendent act on the District's behalf.

14-15 310 Moved by Green, seconded by Allen, to approve Solar Panel Consortium Resolution to Approve have the Superintendent act on the District's behalf .
Solar Panel Consortium Yes: Green, Phillips, Allen, Swain
Resolution to Absent: Townsend
have No: None
Superintendent The motion carried.
Act on the
District's
Behalf

Julie Gayne took the opportunity to remind the Board of Education that the District does not get the power back to use but will receive credit.

New Business

Mr. Hall indicated to the Board of Education there were no tenure appointments for the 2015-16 school year.

The Board of Education established July 14, 2015 at 3:00 p.m. as the date for the Reorganizational Meeting.

Julie Gayne reported the Government Efficiency Plan was submitted on May 29, 2015 as a consortium. The consortium had savings on health insurance, legal services, distance learning telecommunications, and sharing of Superintendent between Lyme and General Brown.

Julie Gayne reported the Property Tax Cap Freeze was completed and submitted on June 9, 2015.

Mr. Hall discussed with the Board of Education the 1995 Chevy Truck. Mr. Hall indicated the truck has served the District well but Lonnie Brislan, Transportation Supervisor, would like to see the District no longer keep the truck licensed. Mr. Hall indicated the District could receive \$190.00 for scrap or the District could advertise for sealed bids on the school website with a minimum of a \$200.00 bid to be sold "as is." The bid submission deadline would be June 26, 2015 at noon.

14-15 311 Moved by Green, seconded by Allen, to approve advertising for sealed bids due Approve June 26, 2015 at noon on the 1995 Chevy Truck with a minimum bid of \$200.00 on the Advertising for Sealed Bids due school website
June 26, 2015 Yes: Green, Phillips, Allen, Swain
at Noon on the Absent: Townsend
1995 Chevy No: None
Truck with a The motion carried.
Minimum Bid
of \$200.00 on
the School
Website

Board Issues

There were no Board Issues.

14-15 312 Moved by Green, seconded by Allen, to go into Executive Session to Discuss Executive Session Employments History of a Particular Person.

Yes: Green, Phillips, Allen, Swain
Absent: Townsend
No: None
The motion carried.

The meeting recessed to Executive Session at 7:05 p.m.

14-15 313 Moved by Green, seconded by Allen, to come out of Executive Session.
Come out Yes: Green, Phillips, Allen, Swain
of Executive Absent: Townsend
Session No: None
The motion carried.

The meeting resumed at 7:09 p.m.

14-15 314
Adjourn

Moved by Green, seconded by Allen, to adjourn the meeting.

Yes: Green, Phillips, Allen, Swain

Absent: Townsend

No: None

The motion carried.

The meeting adjourned at 7:10 p.m.

Sheri Rose, District Clerk

Stephen Swain, Board Vice President